

ITM Alliance is always seeking qualified Job Site Supervisors for commercial renovation/ maintenance remodeling projects. Our core business is hospitality renovation and we're covering multiple state in the SE region. We believe in promoting from within.

Requirements: Manage from small maintenance to a larger renovation projects by scheduling materials, equipment and personnel; monitoring quality and progress; enforcing standards/ building codes and safety regulations. **MUST BE ABLE TO TRAVEL.** Proven record of supervising commercial renovations sites. Clean criminal background is a must. Must pass random drug/ alcohol testing.

Duties:

- Visit job sites/ inspect work requests and devise scope of work via misc. reporting tools.
- Collaborate closely with the estimating staff for accurate pricing.
- Participate in project cost estimates, solicit/ obtain subcontractors for quotations and review subcontractor bids.
- Obtain material pricing from suppliers. Purchasing/ delivering materials/supplies for job sites. Company vehicle supplied.
- Direct field personnel to achieve completion of the project on schedule, within budget, and with quality workmanship.
- Communicating with customers ensuring their satisfaction during project and upon completion.
- Monitors construction projects by confirming instructions for carpentry, flooring, painting, drywall and related interior/ exterior renovation trades; conducting completion/ quality inspections;
- Accomplishes organizational goals by accepting project ownership;
- Reporting and documenting extras/ additional work required/ unforeseen conditions.
- Maintains job site safety, encourages safe work practices and rectifies job site hazards immediately.
- Understands and implements company safety practices to comply with corporate, OSHA, and other agencies.
- Work overtime based on needs of the company.

Must have's:

- A “go getter” approach that makes solutions not excuses.
- Production Planning and ability to handle all tasks associated with remodeling, repairs and restoration of commercial renovation projects.
- Multitasking abilities.
- Good time management and self-management abilities.

Minimum 2-3 years' experience in a similar position. Submit your details/ resume and salary requirements via e-mail careers@itmalliance.com or call 404 585 8130